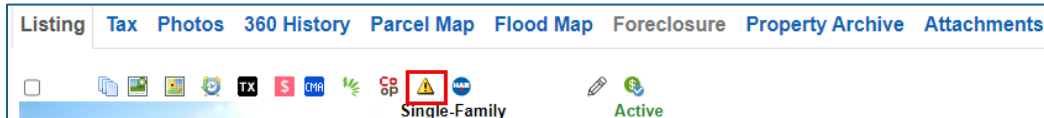




How to Report a Listing Violation

The HAR MLS has systems in place to automatically flag violations for review (ex: insufficient number of photos, estimated closed date in the past, rental listing in a For Sale property class, etc.). For any other violations, please notify us by following the steps below:

1. When you're on the Listing Detail page, select the Report It button (resembles a yellow caution sign) above the main photo.



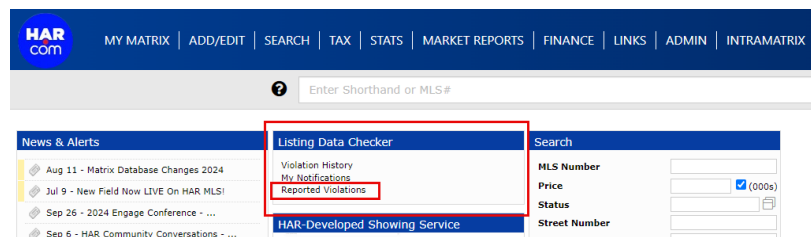
2. A new page will open where you can select the violation type. You may notate the specifics of the violation in the box below. Please provide as much detailed information as possible.

Please check the appropriate box:

<input type="checkbox"/>	Failure to Report Pending within 3 days - Please provide description of violation below.
<input type="checkbox"/>	Failure to Report Sale within 3 days - Please provide description of violation below.
<input type="checkbox"/>	Improper Removal of Listing from MLS - Please provide description of violation below.
<input type="checkbox"/>	Inaccurate Address (City, Zip, County)
<input type="checkbox"/>	Inaccurate Address (Subdivision)
<input type="checkbox"/>	Inaccurate Area
<input type="checkbox"/>	Inaccurate Location
<input type="checkbox"/>	Inaccurate Room Dimensions
<input type="checkbox"/>	Inaccurate School District
<input type="checkbox"/>	Incorrect Tax ID
<input type="checkbox"/>	Invalid Agent Remarks
<input type="checkbox"/>	Invalid Directions
<input type="checkbox"/>	Invalid Keymap
<input type="checkbox"/>	Invalid Photo Description
<input type="checkbox"/>	Invalid Photograph
<input type="checkbox"/>	Listing Entered in More Than One Property Class
<input type="checkbox"/>	Listing in Wrong Property Class
<input type="checkbox"/>	Physical Property Description Violation
<input type="checkbox"/>	Potential Foreclosure Not Disclosed
<input type="checkbox"/>	Potential Short Sale Not Disclosed
<input type="checkbox"/>	Virtual Tour Contains Contact Information
<input type="checkbox"/>	Wrong Selling Agent
<input type="checkbox"/>	Compliance Review - Check this box for all other potential violations. Please provide description of violation below.
<input type="checkbox"/>	Inaccurate Map Location
<input type="checkbox"/>	Inaccurate Mandatory Fee

Note Text: Characters Remaining: 4000 of 4000

Note: You may be asked for more information or documentation on the reported violation. The request will show up under the Listing Data Checker widget on the homepage of your Matrix Dashboard under the Reported Violations section.



For further assistance, contact MLS QA at 713-629-1900 x5 or email <mailto:mlsqa@har.com>.